# THE RETIREMENT BOARD of the FIREMEN'S ANNUITY AND BENEFIT FUND OF CHICAGO

**Suite 1400** 

20 S. Clark Street (312) 726-5823 Marshall Line 9261 Chicago, IL 60603-1899 Fax (312) 726-2316 http://www.fabf.org

(800) 782-7425

ELECTED TRUSTEES
DANIEL A. FORTUNA, President
ANTHONY R. MARTIN, Secretary
PETER O'SULLIVAN, Active Trustee
TIMOTHY MCPHILLIPS, Active Trustee

EX-OFFICIO TRUSTEES
First Deputy Fire Commissioner, ANNETTE M. NANCE-HOLT
City Treasurer, KURT A. SUMMERS JR.
City Comptroller, ERIN KEANE
City Clerk, ANNA VALENCIA, Vice-President

February 19, 2019

In addition to the benefits granted to members and spouses each month, the Secretary will also be presenting, for informational purposes only, items of interest that may affect our members. Questions regarding any member's specific situation should be addressed directly to the Fund Office.

#### MONTHLY NEWS AND INFORMATION FROM YOUR RETIREMENT BOARD

The FABF Board of Trustees and staff have had a very productive 2018. We have worked diligently to enhance communication with Fund participants and improve customer service. Some recent examples of our communication efforts include a revised Summary of Benefits (the "Summary") that has recently been provided to all Fund participants. The new Summary outlines the benefits provided to all members and includes recent legislative changes to the Pension Code that impact participants' benefits. The Fund also launched a new website in 2018 to provide updated information to our participants in a user friendly manner. Lastly, the Pre-Retirement Seminar was revised to include more focused presentations with all presentation materials now available on the Fund's website to allow easy access by all participants.

As we've outlined to participants, in 2018 the Board continued its thorough review of Fund policies and procedures and updated numerous policies during this process. This will continue to be an ongoing process and we will continue to update participants on our progress. Additionally, the Board drafted and adopted a Rules of Order Manual to govern the administration of Board meetings which may assist future trustees in becoming effective Board members.

The Board also authorized a review of the Fund's data security and related internal controls to ensure that the Fund's systems meet or exceed industry standards. Consistent with that review, the Board authorized new election procedures which were successfully implemented with the last election. These changes resulted in a reduction in the number of spoiled ballots by over 90% and streamlined the process conducted by the Fund's independent election auditor.

Lastly, we are pleased to report that the Fund welcomed three new staff members in 2018. Our Chief Investment Officer, Ms. Lorna Scott was selected by the Board from a pool of over seventy candidates from across the country. The Chief Investment Officer role is critical in maintaining proper controls and management of the Fund's investments. Ms. Scott has already enhanced investment reporting and has automated critical processes while solidifying internal controls. In addition to Ms. Scott, two administrative staff members were hired by the Fund. Ms. Sarah Burke and Ms. Lucy Medina have assisted in bolstering the Fund's level of customer service. The Fund prides

itself in maintaining a goal of having an actual person answer all phone calls during normal business hours. We wish all three of our new employees a long and prosperous career at the Fund.

As we look toward 2019 and the future, it is the goal of the Trustees and the staff of the Fund to continue to provide the highest quality of customer service to our members while meeting our fiduciary duties. As always, I am open to any ideas or suggestions from our participants and encourage you to reach out to myself or one of my fellow Trustees.

Fund Secretary,

Captain Anthony Martin

#### REQUIRED DISCLAIMER

The information set forth herein is believed to be reliable but is not guaranteed as to accuracy or completeness by, and is not to be construed as a representation of the Firemen's Annuity & Benefit Fund of Chicago, the Retirement Board (the "Board") or any member of the Board except the Secretary. The information and expressions of opinion contained herein are subject to change without notice. All expressions of opinion, whether or not expressly so stated, are intended merely as such and not as representations of fact. Financial information contained in this newsletter is as of a certain date, is unaudited and should not be relied on.

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### THE RETIREMENT BOARD

of the

## FIREMEN'S ANNUITY & BENEFIT FUND OF CHICAGO

Suite 1400

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**ELECTED OFFICIALS** 

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First Deputy Fire Commissioner, ANNETTE NANCE-HOLT
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City Comptroller, ERIN KEANE

City Clerk, Vice-President, ANNA VALENCIA

#### \* PLEASE POST \* \* PLEASE POST \* \* PLEASE POST \* \* PLEASE POST \*

To All Members:

Listed below are the names of individuals who have applied for a 75% Duty Disability benefit from the Pension Board. Their applications will be presented before this Board at the 02/20/2019 meeting.

Rank, Name, Assignment:
PM MICA PADUA, AMBULANCE 38
FF LEONARD D URBANSKI, TRUCK 9

Date of Injury: 12/01/2016 01/10/2018

Please contact the Pension Fund's Secretary, in writing, using the attached form, if you have any information could assist the Board in its investigation of whether or not it should grant a 75% disability benefit to any of the above individuals.

The Board can subpoena witnesses (Illinois Revised Statutes, Article 6-189) and compel them to attend and before it upon any matter concerning the Fund. Your cooperation will help maintain the integrity of this Fund.

Anthony Martin

Secretary

NAME		ADDRI	ESS	
PHONE		COMP.	ANY ASSIGNMENT	
NAME OF APPLICA	NT		_	
NAME(S) OF WITN	ESS(ES)			
FORWARD TO:	Secretary			
	Firemen's Annuity & Benefit Fund			
20 South Clark Street, Suite 1400				

Chicago, IL 60603

#### MINIMUM FORMULA ANNUITIES:

014485 GUADALUPE BARRERA, FIRE ENGINEER, ENGINE 92

Ent CFD: 12/01/1992 \$5,840.78 beginning 12/14/2018

Retired: 12/14/2018 based on 67.5% of Final Average Salary

\$175.22

annuity increment, 3%, begins 01/01/2020

COLLECT \$125.88 FOR 1994 EID

REFUND \$26.97 FOR 2006 EID

013844 T C BRITTON-BEY, FIREFIGHTER, ENGINE 97

Ent CFD: 11/01/1989 \$6,218.54 beginning 12/31/2018

Retired: 12/31/2018 based on 75% of Final Average Salary

> \$186.56 annuity increment, 3%, begins 01/01/2020

COLLECT \$73.46 FOR 2012 EID

REFUND \$22.90 FOR 2006 EID

REFUND \$41,913.99 FOR SPOUSE CONTRIBUTIONS

014488 GARY P CHAVARRIA, EMT FIREFIGHTER, ENGINE 106

12/01/1992 \$5,764.32 beginning 12/04/2018 Ent CFD:

Retired: 12/04/2018 based on 67.5% of Final Average Salary

annuity increment, 3%, begins 01/01/2020 \$172.93

REFUND \$38,146.81 FOR SPOUSE CONTRIBUTIONS

014180 SAMUEL CRUZ, EMT CAPTAIN, ENGINE 43

Ent CFD: 12/03/1990 \$8,300.81 beginning 12/21/2018

Retired: 12/21/2018 based on 72.5% of Final Average Salary

> \$249.02 annuity increment, 3%, begins 01/01/2020

013413 DAVE R DIMAGGIO, EMT CAPTAIN, TOWER LADDER 34

beginning 12/19/2018 Ent CFD: 08/03/1987 \$8.645.44

Retired: 12/19/2018 based on 75% of Final Average Salary

> annuity increment, 3%, begins 01/01/2020 \$259.36

013661 RONALD G DORNEKER, EMT BATTALION CHIEF, SPECIAL OPERATIONS

Ent CFD: 11/01/1988 \$8,661.98 beginning 12/20/2018

based on 75% of Final Average Salary Retired: 12/20/2018

\$259.86 annuity increment, 3%, begins 01/01/2020

COLLECT \$355.03 FOR 2007, 2012 & 2013

REFUND \$17,932.24 FOR 2006 - 2018 EID

014685 HAJRITINE T DUROVIC, EMT FIREFIGHTER, ENGINE 106

Ent CFD: 12/01/1994 \$5,281.64 beginning 12/04/2018

Retired: 12/04/2018 based on 62.5% of Final Average Salary

> \$158.45 annuity increment, 3%, begins 01/01/2020

014495 MARK B GUNDERSEN, FIREFIGHTER, ENGINE 69

Ent CFD: 12/01/1992 \$5,447.14 beginning 12/06/2018

based on 67.5% of Final Average Salary Retired: 12/06/2018

> \$163.41 annuity increment, 3%, begins 01/01/2020

REFUND \$37,390.60 FOR SPOUSE CONTRIBUTIONS

#### MINIMUM FORMULA ANNUITIES:

014333 EILEEN M KAMMIER, EMT FIREFIGHTER, ENGINE 76

Ent CFD: 10/01/1991 **\$6,044.85** beginning 12/24/2018

Retired: 12/24/2018 based on 70% of Final Average Salary annuity increment, 3%, begins 01/01/2020

\$181.35 au

REFUND \$40,481.60 FOR SPOUSE CONTRIBUTIONS

015058 VERA LIMBEROPOULOS, PARAMEDIC IN CHARGE, AMBULANCE 59

Ent CFD: 06/17/1996 **\$4,875.93** beginning 12/12/2018

Retired: 12/12/2018 based on 57.5% of Final Average Salary

**\$73.14** annuity increment, 1.5%, begins 08/01/2026

last one on 01/01/2045

013790 WAYNE L MCCULLOUGH, EMT FIRE ENGINEER, RESCUE 2 - ARFF 6-5-4

Ent CFD: 12/01/1988 **\$7,008.47** beginning 12/07/2018

Retired: 12/07/2018 based on 75% of Final Average Salary

**\$210.25** annuity increment, 3%, begins 01/01/2020

REFUND \$44,706.33 FOR SPOUSE CONTRIBUTIONS

016977 JOHN S MICKEY, EMT FIREFIGHTER, FIRE PREVENTION BUREAU- HQ

Ent CFD: 02/01/2006 **\$2,806.33** beginning 12/19/2018

Retired: 12/19/2018 based on 36% of Final Average Salary

**\$84.19** annuity increment, 3%, begins 01/01/2020

013701 DAVID NORINSKY, FIREFIGHTER, ENGINE 56

Ent CFD: 11/01/1988 **\$6,218.54** beginning 12/23/2018

Retired: 12/23/2018 based on 75% of Final Average Salary

**\$186.56** annuity increment, 3%, begins 01/01/2020

014008 JAMES F OBOYLE, FIREFIGHTER (PER ARBITRATORS AWARD), TRUCK 38

Ent CFD: 12/01/1989 **\$6,621.71** beginning 12/15/2018

Deticol D. 12/01/1909 **\$\pu\_0,021.71** Degining 12/19/2010

Retired: 12/15/2018 based on 75% of Final Average Salary

**\$198.65** annuity increment, 3%, begins 01/01/2020

• REFUND \$85.40 FOR 2001,2006,2007&2018 EID

013310 ROBERT T PETREY, FIRE ENGINEER, ENGINE 23

Ent CFD: 02/17/1987 **\$6,614.92** beginning 11/12/2018

Retired: 11/12/2018 based on 75% of Final Average Salary

**\$198.45** annuity increment, 3%, begins 12/01/2019

REFUND \$47,746.88 FOR SPOUSE CONTRIBUTIONS

012625 JOHN PLUTA, PARAMEDIC IN CHARGE, AMBULANCE 35

Ent CFD: 07/01/1983 **\$6,715.57** beginning 01/31/2019

Retired: 01/31/2019 based on 76% of Final Average Salary

**\$201.47** annuity increment, 3%, begins 02/01/2020

014742 ROBERT H RIALMO, FIREFIGHTER, TRUCK 58

Ent CFD: 12/01/1994 **\$4,991.18** beginning 12/16/2018

Retired: 12/16/2018 based on 62.5% of Final Average Salary

**\$149.74** annuity increment, 3%, begins 01/01/2020

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### MINIMUM FORMULA ANNUITIES:

014747 PAUL A SAWE, FIREFIGHTER, FIRE PREVENTION BUREAU - NORTH

Ent CFD: 12/01/1994 **\$4,991.18** beginning 12/03/2018

Retired: 12/03/2018 based on 62.5% of Final Average Salary

**\$149.74** annuity increment, 3%, begins 01/01/2020

014262 MANUEL E SOTO, EMT LIEUTENANT, TRUCK 55

Ent CFD: 12/03/1990 **\$7,412.59** beginning 12/16/2018

Retired: 12/16/2018 based on 72.5% of Final Average Salary

**\$222.38** annuity increment, 3%, begins 01/01/2020

• REFUND \$43,468.62 FOR SPOUSE CONTRIBUTIONS

014758 MICHAEL J STRIMEL, EMT FIRE ENGINEER, ENGINE 57

Ent CFD: 12/01/1994 **\$5,680.86** beginning 12/13/2018

Retired: 12/13/2018 based on 62.5% of Final Average Salary

**\$170.43** annuity increment, 3%, begins 01/01/2020

014275 MICHAEL R VITULLI, EMT FIRE ENGINEER, 6-5-3

Ent CFD: 12/03/1990 **\$6,731.60** beginning 12/18/2018

Retired: 12/18/2018 based on 72.5% of Final Average Salary

**\$201.95** annuity increment, 3%, begins 01/01/2020

014547 DAVID A WEEK, PARAMEDIC IN CHARGE, AMBULANCE 26

Ent CFD: 04/01/1993 **\$5,611.13** beginning 12/14/2018

Retired: 12/14/2018 based on 65% of Final Average Salary

**\$168.33** annuity increment, 3%, begins 01/01/2020

014024 THOMAS A ZNAVOR, LIEUTENANT PARAMEDIC, HAZMAT 512

Ent CFD: 12/01/1989 **\$7,902.33** beginning 12/08/2018

Retired: 12/08/2018 based on 75% of Final Average Salary

**\$237.07** annuity increment, 3%, begins 01/01/2020

#### **WIDOW'S ANNUITIES:**

910106 LINDA LUCZAK, widow of THOMAS L LUCZAK, Retired since 06/25/2003.

Ent CFD: 02/01/1973 **\$3,791.97** beginning 12/01/2018

Deceased: 11/30/2018

909292 KATHERINE F RAE, widow of KENNETH RAE, Retired since 07/08/2000.

Ent CFD: 02/16/1967 **\$3,414.54** beginning 12/31/2018

Deceased: 12/30/2018

915439 MICHAEL J TIMOTHY, widow of LORI A TIMOTHY, Widow since 11/30/2018.

Ent CFD: 01/20/1998 **\$2,962.06** beginning 11/30/2018

Deceased: 11/29/2018

REFUND \$186.68 FOR 2006 & 2018 EID

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### **REFUNDS:**

010935 RONALD ROACH, FIREFIGHTER, TRUCK 27, Retired since 10/31/2018.

Ent CFD: 09/04/1979 **\$45,785.54** Refund of Spouse Contributions

Retired: 10/31/2018

019124 JASON A ANDERSON, FIREFIGHTER, CANDIDATE TRAINING

Ent CFD: 05/16/2018 **\$2,085.46** Refund of Contributions

**DISCHARGED 10/04/2018** 

018965 RYNE W KINSELLA, FIREFIGHTER, ENGINE 86

Ent CFD: 08/01/2016 \$10,756.10 Refund of Unpaid Contributions in Account of Deceased FF

to ESTATE OF RYNE W KINSELLA, DEBORAH L

KINSELLA, IND ADMINISTRATOR

Deceased: 06/06/2018
• REFUND \$165.41 FOR 2018 EID

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### **DEATH BENEFITS:**

007031 JAMES M GEARY, CAPTAIN, ENGINE 15, Retired since 04/04/1993.

Ent CFD: 09/19/1955 \$6,000.00 \$1,500.00 to KATHLEEN M PETERSON, DAUGHTER

> \$1,500.00 to DEBBIE E GEARY, DAUGHTER \$1,500.00 to PATRICIA E MORRELL, DAUGHTER

\$1,500.00 to MICHAEL J GEARY, SON

Deceased: 12/01/2018

008081 JON W GRECO, FIREFIGHTER, ENGINE 92, Retired since 01/19/1995.

\$6,000.00 \$3,000.00 to JON GRECO, SON Ent CFD: 03/07/1961

\$3,000.00 to SUSAN GRECO, DAUGHTER-IN-LAW

Deceased: 11/25/2018

010106 THOMAS L LUCZAK, CAPTAIN, ENGINE 83, Retired since 06/25/2003.

Ent CFD: 02/01/1973 \$6,000.00 to LINDA LUCZAK, WIFE

Deceased: 11/29/2018

007337 MARVIN R MARSHALL, LIEUTENANT, HEADQUARTERS, Retired since 10/03/1993.

Ent CFD: 02/16/1956 \$6,000.00 \$1,200.00 to JULIANNE HANRAHAN, DAUGHTER

\$1,200.00 to ROBERT Q MARSHALL, SON

\$1,200.00 to JOHN MARSHALL, SON

\$1,200.00 to PATRICK MARSHALL JR, SON \$1,200.00 to PAULA MARSHALL, DAUGHTER

Deceased: 09/05/2018

009292 KENNETH RAE, LIEUTENANT, ENGINE 43, Retired since 07/08/2000.

Ent CFD: 02/16/1967 \$6,000.00 to KATHERINE RAE, WIFE

Deceased: 12/29/2018

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### **BENEFIT RECALCULATIONS:**

013339 GUY H VANSWEARINGEN, EMT LIEUTENANT, TRUCK 36, Retired since 11/15/2018. EID Recalculation \$432.27 Refund for 2018 EID

### Firemen's Annuity & Benefit Fund of Chicago Summary of Regular Meeting dated 01/25/2019

#### **HEARINGS**:

#### THE FOLLOWING APPLICATION FOR OCCUPATIONAL DISEASE DISABILITY WAS GRANTED:

015439 LORI A TIMOTHY, PARAMEDIC FIELD CHIEF, 4-5-4

Ent CFD: 01/20/1998 **\$7,609.88** beginning 11/27/2018

The vote was: FORTUNA, KEANE, MARTIN, MCPHILLIPS, NANCE-HOLT, VALENCIA

#### THE FOLLOWING APPLICATION FOR OCCUPATIONAL DISEASE DISABILITY WAS GRANTED:

014084 TERRY P GALLAGHER, EMT LIEUTENANT, TRUCK 35

Ent CFD: 05/01/1990 **\$6,793.48** beginning 12/15/2018

**\$30.00** a month for 2 minor children, RYAN EDWARD, FINN

**PATRICK** 

The vote was: FORTUNA, KEANE, MARTIN, MCPHILLIPS, NANCE-HOLT, VALENCIA

#### THE FOLLOWING APPLICATION FOR DUTY DISABILITY WAS GRANTED:

014757 ROBERT A STEPANEK, FIREFIGHTER, TRUCK 51

Ent CFD: 12/01/1994 **\$6,079.13** beginning 12/09/2018

**\$30.00** a month for 1 minor child, KADE

The vote was: FORTUNA, KEANE, MARTIN, MCPHILLIPS, NANCE-HOLT, VALENCIA

The following annuitants have passed away since the last regular meeting of the Board:

JEANETTE M SULLIVAN	Widow's Annuity	Died 12/03/2018
FLORY M HERNANDEZ-BOLA	NOS Widow's Annuity	Died 12/18/2018
MARVIN W BECKER	Annuity	Died 12/31/2018
JOHN J MCGRATH	Annuity	Died 12/26/2018
BILLY E PURIFOY	Annuity	Died 12/18/2018
KENNETH RAE	Annuity	Died 12/30/2018
PATRICK M MROCZEK	Annuity	Died 01/02/2019
REGINALD H STROUD	Annuity	Died 01/01/2019
RICHARD A BOIKE	Annuity	Died 01/03/2019
LOTTIE B CZULNO	Widow's Annuity	Died 01/07/2019
DENNIS V MARTUS	Annuity	Died 01/06/2019
WILLIAM G CAMPBELL	Annuity	Died 12/26/2018
ROBERT J MIERENDORF	Annuity	Died 01/07/2019
BERNARD J DEDINSKY	Annuity	Died 12/30/2018
SHIRLEY C BERGEN	Widow's Annuity	Died 12/02/2018
RICHARD DALY	Annuity	Died 01/05/2019
R D WOODMASTER	Annuity	Died 12/25/2018
DONALD V EHLERT	Annuity	Died 01/16/2019
DAVID FIGUEROA	Annuity	Died 01/17/2019
PATRICIA D JOHNSON	Widow's Annuity	Died 12/13/2018

ANNUITIES GRANTED		
Resigned From:	Month:	Year to Date:
Active Duty	23	22
Duty Disability	0	1
Occupational Disease Disability	0	0
Ordinary Disability	0	0
Total Minimum Formula Annuities Granted	23	23
Total Earned Annuities Granted	0	0
Total Annuities Granted	23	23
DISABILITIES GRANTED		
	Month	Voor to Doto
Type:	Month:	Year to Date:
Duty Disability	1	1
Occupational Disease Disability	2	2
Ordinary Disability	0	0
Total Disabilities Granted	3	3
Total Disabilities Denied	0	0
Total Disabilities Defiled	O	O
WIDOW'S ANNUITIES GRANTED		
Type:	Month:	Year to Date:
Regular Widow's Annuity	3	3
Compensation Widow's Annuity	0	0
		•
Total Widow's Annuities Granted	3	3
CHILD'S ANNUITIES GRANTED		
Type:	Month:	Year to Date:
Full Child's Annuity	0	0
Child of Duty Death Annuity	0	Õ
Child of Ordinary Death Annuity	0	0
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Total Children Annuities Granted	0	0

### ENDE, MENZER, WALSH & QUINN RETIREES', WIDOWS', AND CHILDREN'S ASSISTANCE FUND DONATIONS RECEIVED DECEMBER 2018

PEPSICO	\$ 8.00
Bianka Luczak	\$ 10.00
Leah Wainwright	\$ 20.00
MaryRose McNamee	\$ 20.00
Raymond Cullen	\$ 25.00
David & Carol Rich	\$ 25.00
Thomas and Rosemary Herzberg	\$ 25.00
Richard and Janet Kotlarz	\$ 25.00
J & E Behrmann	\$ 25.00
Mark and Corinne Lengyel	\$ 25.00
Carmen Estela	\$ 25.00
Scott and Sophie Bartelt	\$ 25.00
Mary Lou and Charles Boyd	\$ 25.00
Richard Groves	\$ 30.00
DW and PJ Roth	\$ 30.00
Hazel Deacy	\$ 50.00
Patrick and Mary Anne McMahon	\$ 50.00
Margaret M Schmit	\$ 50.00
Patricia Freeberg or George Howell	\$ 50.00
Ronald Otto	\$ 50.00
James and Patricia Gee	\$ 50.00
Elizabeth McNulty	\$ 50.00
Nicholas Schumacher	\$ 75.00
Edward Cortes	\$ 100.00
Thomas Lally	\$ 100.00
Gerald and Kathleen Benigni	\$ 100.00
Bryan P Connolly	\$ 100.00
Carol Patzin	\$ 100.00
Patricia J Vozel	\$ 100.00
Thomas and Ethel Turkowski	\$ 100.00
Kenneth and Barbara Piller	\$ 100.00
Nancy Skirnick	\$ 100.00
Scott and Lynn Gabel	\$ 100.00
Victoria Evanko	\$ 107.00
Richard Raedeke	\$ 200.00
Michael Schoenecker	\$ 200.00
Dolores Furlong	\$ 200.00
Michael J Shanahan	\$ 200.00
Jeff Campion	\$ 267.70
James Fuller and Sylvia Lemen	\$ 300.00
Gerald and Judith Cunningham	\$ 300.00
Richard and Dorothy Graf Living Trust	\$ 300.00

### ENDE, MENZER, WALSH & QUINN RETIREES', WIDOWS', AND CHILDREN'S ASSISTANCE FUND DONATIONS RECEIVED DECEMBER 2018 (continued)

Total for December 2018	\$ 17,816.06
Active Participant Payroll Deductions	\$ 8,752.16
David Eigenberg	\$ 2,000.00
Ernest Gaichas	\$ 1,006.20
Ronald Pontecore	\$ 1,000.00
Gerard and Joanne Winters	\$ 500.00
Kenneth and Carolyn Nasadowski	\$ 410.00
Michael Hein	\$ 305.00

Anthony Martin, EMWQ President, would also like to thank all Active, Retired, Disabled and Widowed members that who support the neediest Retirees", Widow's & Children on a monthly basis through payroll deductions